



REGULAR MEETING OF COUNCIL
Held on Monday April 22, 2024
In Person & Virtually,
Commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, W. Oliver, B. Wright, G. Cleland, and S. Nodge

Staff: D. Henderson, Interim Chief Administrative Officer; K. Dunbar, Chief Administrative Officer; W. Catonio, Director of Corporate Services; K. Kozak, Planning and Development Officer; L. Goss, Legislative Services Manager; A. Grose, Recreation Manager; and K. Green, Executive Assistant

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL

CLELAND:

That Council for the Town of Pincher Creek agree to add 8.9 Pincher Creek Curling Club Delegation Discussion and 9.0 Volunteer Event to the April 22, 2024 Regular Council meeting agenda.

CARRIED 24-187

CLELAND:

That Council for the Town of Pincher Creek accept the April 22, 2024 Regular Council meeting agenda as amended.

CARRIED 24-188

4. DELEGATIONS

- 4.1 Koreena Fibke (No Show)
- 4.2 Pincher Creek Curling Club

5. ADOPTION OF MINUTES

5.1 Minutes of the Committee of the Whole held on April 3, 2024

GREEN:

That Council for the Town of Pincher Creek approves the Minutes of the Committee of the Whole held on April 3, 2024 as presented.

CARRIED 24-189

5.2 Minutes of the Regular Meeting of Council held on April 9, 2024

BARBER:

That Council for the Town of Pincher Creek approves the Minutes of the Regular Meeting of Council held on April 9, 2024 as presented.

CARRIED 24-190

5.3 Minutes of the Special Meeting of Council held on April 12, 2024

WRIGHT:

That Council for the Town of Pincher Creek approves the Minutes of the Special Meeting of Council held on April 12, 2024 as presented.

CARRIED 24-191

6. BUSINESS ARISING FROM THE MINUTES

6.1 Deer Management

WRIGHT:

That Council for the Town of Pincher direct administration to send a letter to the provincial authorities asking for them to come and meeting with Town Council on the Deer concerns.

CARRIED 24-192

7. BYLAWS

7.1 Water Utility Bylaw 1631-24

CLELAND:

That Council for the Town of Pincher Creek agree to amend Water Utility Bylaw 1631-24 as shown in section 11 by repealing Bylaw 1631-22, in section 12 by taking effect upon third reading, and in Schedule C by replacing Commercial & Institutional with Non-Residential.

CARRIED 24-193

CLELAND:

That Council for the Town of Pincher Creek agree and give second reading as amended to Water Utility Bylaw 1631-24.

CARRIED 24-194

CLELAND:

That Council for the Town of Pincher Creek agree and give third and final reading to Water Utility Bylaw 1631-24.

CARRIED 24-195

7.2 2024 Property Tax Bylaw #1620-24

NODGE:

That Council for the Town of Pincher Creek agree to give the 2024 Property Tax Bylaw No. 1620-24, first reading.

CARRIED 24-196

NODGE:

That Council for the Town of Pincher Creek agree to give the 2024 Property Tax Bylaw No. 1620-24, second reading.

CARRIED 24-197

OLIVER:

That Council for the Town of Pincher Creek unanimously agree to present the 2024 Property Tax Bylaw No. 1620-24, for third reading.

CARRIED 24-198

Initials 

NODGE:

That Council for the Town of Pincher Creek agree to give the 2024 Property Tax Bylaw No. 1620-24, third and final reading.

CARRIED 24-199

8. NEW BUSINESS

8.1 Grazing Permit - 1387 Allison Street

GREEN:

That Council for the Town of Pincher Creek approve and authorize a grazing permit for Plan 7610665, Block 3 (1387 Allison Street) to accommodate two horses for the period of May 1, 2024 to November 30, 2024.

CARRIED 24-200

8.2 Designated Officer Appointment

WRIGHT:

That Council for the Town of Pincher Creek agree and appoint Kim (Lana) Kozak as Development Officer for the Town of Pincher Creek and is authorized as a Designated Officer while carrying out development and land use functions or duties for the municipality in accordance with the Municipal Government Act, the Municipal Development and Subdivision Authority Bylaw and the Land Use Bylaw.

CARRIED 24-201

8.3 2024 PCREMA Budget Request

CLELAND:

That Council for the Town of Pincher Creek approve the revised 2024 budget for Pincher Creek Regional Emergency Management Agency (PCREMA) to include a new line for Regional Deputy DEMs, which for 2024 is \$8,200.

CARRIED 24-202

8.4 Employee Retreat

GREEN:

That Council for the Town of Pincher Creek support the staff retreat planned for May 22, 2024, and delegate Mayor Anderberg (or alternate) to make a brief statement to the staff.

CARRIED 24-203

8.5 National Indigenous Peoples Day Celebration

NODGE:

That Council for the Town of Pincher Creek acknowledge National Indigenous Peoples Day by supporting staff to attend the celebration and approve the Mayor or delegate to represent the Town in a speaking role.

CARRIED 24-204

GREEN:

That Council for the Town of Pincher Creek direct administration to prepare a letter inviting a Blackfoot Elder from Piikani to attend the celebration.

CARRIED 24-205

8.6 2024 Budget Adjustments



CLELAND:

That Council for the Town of Pincher Creek approve the 2024 Operating Budget Adjustments as attached.

CARRIED 24-206

8.7 Rural Renewal Stream Community Designation Update

WRIGHT:

That Council for the Town of Pincher Creek directs administration to postpone work on the Rural Renewal Stream designation until a dedicated staff member can manage the program in its entirety.

CARRIED 24-207

NODGE:

That Council for the Town of Pincher Creek direct Administration to distribute the 'Guide for Employers: Hiring Immigrants and Learning from Immigrant Employees and Employers in Pincher Creek'.

CARRIED 24-208

8.8 Pincher Planters Agreement

BARBER:

That Council for the Town of Pincher Creek approve the 2024 Pincher Planters Agreement.

CARRIED 24-209

8.9 Pincher Creek Curling Club Delegation Discussion

ANBERBERG:

That Council for the Town of Pincher Creek accept the Curling Club presentation as information.

CARRIED 24-210

ANBERBERG:

That Council for the Town of Pincher Creek elect Mayor Anderberg to be the Council Member on the Pincher Creek Curling Club building committee and the CAO appoint an administration representative to the committee.

CARRIED 24-211

ANBERBERG:

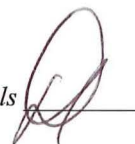
That Council for the Town of Pincher Creek direct administration to request an amendment to easement agreement #811068788 between the Town of Pincher Creek and the Pincher Creek Foundation to realign the boundaries as per the Curling Clubs request.

CARRIED 24-212

ANBERBERG:

That Council for the Town of Pincher Creek direct administration to meet with the Curling Club executives to develop a financial oversight plan and bring it back to Council for consideration.

CARRIED 24-213



9. REPORTS

9.0 Volunteer Event

GREEN:

That Council for the Town of Pincher Creek direct administration to send a letter of thanks to the Volunteer Event team for a very successful event.

CARRIED 24-214

9.1 Council (Upcoming Meetings and Events)

9.2 Chief Administrative Officer

• **CAO Report**

WRIGHT:

That Council for the Town of Pincher Creek accept the CAO report for information.

CARRIED 24-215

• **Council Resolutions Spreadsheet Report**

WRIGHT:

That Council for the Town of Pincher Creek accept the January to April 2024 resolution spreadsheets report as information.

CARRIED 24-216

10. ADMINISTRATION

10.1 Council Information Distribution List

BARBER:

That Council for the Town of Pincher Creek accepts the April 22, 2024 Council Information Distribution List as information.

CARRIED 24-217

10.2 4th Quarter Financial Report 2023

GREEN:

That Council for the Town of Pincher Creek accept the 4th Quarter Financial Report as information.

CARRIED 24-218

11. CLOSED MEETING DISCUSSION

12. NOTICE OF MOTION

GREEN:

That Council for the Town of Pincher Creek recognize the liability of the old water lines and manhole at the old water intake.

13. ADJOURNMENT

NODGE:

That this meeting of Council on April 22, 2024 be hereby adjourned at 8:33 pm.

CARRIED 24-219



MAYOR, D. Anderberg



CAO, K. Dunbar

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 13 DAY OF MAY 2024**

S E A L

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON
MONDAY MAY 13, 2024 AT 6:00 P.M.**